

TIGERS Grant Program
Technology Integration Grants for Educational Resource Sharing (TIGERS)

Initiated in 1999, TIGERS grants are awarded to CSU academic technology staff for the purpose of creating technical tools and other instructional support resources that can be shared throughout the CSU system to improve the use of technology in the learning and teaching process. A total of \$20,000 is available for 2006/2007 TIGERS projects. The TIGERS grant program is sponsored by the CSU Community of Academic Technology Staff (CATS) and the CSU Center for Distributed Learning (CDL).

Examples of previous TIGERS work products include:

- a number of accessibility-related projects, including a series of [web accessibility learning modules](#)
- a [rubric for online instruction](#), design and evaluation
- training modules for Blackboard 6.1
- a survey of electronic textbooks housed on campuses grew into a database of the texts, and grew into the system-wide [Center for Alternative Media \(CAM\)](#) (all CSU campuses have access; password required)

Eligible Recipients: **CSU Academic Technology Staff***

Due Date for Proposals: **September 29, 2006**

Notification of Grant Awards: **October 27, 2006**

Project Completion Deadline: No later than **March 16, 2007**

Distribution: Products of TIGERS will be distributed through presentation at regional and/or online meetings, the CATS website, or other venues as appropriate.

There are a number of strategic priorities in the CSU that are of particularly interested at this time. While all proposals are welcome, those relating to these priorities will be given some preference. They include:

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| • LMS | • e-Portfolios |
| • Security | • Personal Broadcasting |
| • Accessibility | • Lab Management |
| • Help Desk | • Smart Classrooms |

There are different ways that your chosen topic can be approached:

<ul style="list-style-type: none"> • <i>Best Practices</i> — create, document, or synthesize best practices • <i>Module Creation</i> — create, modify, make it reproducible 	<ul style="list-style-type: none"> • <i>Conversion</i> — convert existing software to web-based applications • <i>Other</i>
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*Academic technologists are those staff that support the use of technology in the teaching and learning mission. Examples of their positions include lab managers, system administrators, library and media staff, trainers, web developers, and instructional and graphic designers.

<ul style="list-style-type: none"> • <i>Research Papers</i> — investigate an emerging technology, trend, method 	
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General Information

Priority will be given to proposals that clearly show potential benefit to multiple CSU campuses.

Although not required, proposals that involve CATS members from multiple campuses are encouraged.

The total funding requested from TIGERS may be in any amount up to the total amount available for the program (\$20,000), but smaller projects that can be completed and distributed quickly are encouraged. It is anticipated that projects will be funded in the \$1,000 to \$5,000 range.

TIGERS funds can be used for staff time (in the form of release time or stipends), travel, supplies. Hardware may not be purchased with TIGERS grant funds.

Projects must be 508 compliant. Project team assumes responsibility for obtaining copyright and intellectual property clearances.

CDL reserves the right to freely distribute all TIGERS products.

Proposal Requirements

- **Written approval by project members' supervisors** must be received along with the proposal. If the project will make use of campus resources (e.g., computer or media equipment, software) or matching resources (e.g., travel funds, staff time), such resources should be listed in the proposal budget and proposal must be signed by a campus official authorized to commit those resources to the project.

- **Proposed projects must be consistent** with the purpose of the TIGERS program, i.e., it must address a significant common need within the CSU system, and provide multi-campus benefits for the CSU.

- **TIGERS recipients are required** to complete and deliver product(s) no later than March 16, 2007. Recipients will be required to work with the CATS Program Manager to create a project timeline and, where appropriate, to develop and market workshops, meetings, or other methods of disseminating the project, including CATS 2007.

Proposal Format and Submission Procedures

Attached is a Word template to use for writing the proposal. The completed template should be emailed to the CATS Program Manager by the deadline. The

Cover Page with signatures should be faxed or sent by mail to Abbe Altman, CSU Center for Distributed Learning, 1801 E. Cotati Ave., Rohnert Park, CA 94928, 707.664.4350 fax. **Proposals must be received before 4:30 p.m. on Friday, September 29, 2006. Incomplete proposals and those received after this deadline will not be considered.**

- Cover Page. This page is to include (a) a descriptive title for the project; (b) an indication of the topic the submission addresses; and (c) the name of the proposer (and other project staff members, including the campus, and contact information (telephone, email, fax). The proposer (and other project staff members) must sign the cover page, provide contact information (telephone, email, fax) and obtain the signatures of appropriate supervisors and / or officials authorized to commit the staff and / or other resources that may be specified in the proposal. The Cover Page also includes space for these signatures.

- Abstract. An abstract of the proposal must be included. The abstract is limited to 100 words and should clearly and succinctly describe the project.

- Narrative. The proposal should address the nature of the project and how it fits with the purpose of the 2006/2007 TIGERS initiatives, and should include a description of the work to be done and a timeline for completion. It should be responsive to the proposal requirements detailed above. Needs, goals, objectives, and deliverables must be clearly developed. The Narrative may be up to two pages in length.

- Reference and Source Material. In the case of a software conversion project, the software that is to be converted **must be provided along with the proposal**. This may be provided in the form of a CD-ROM or videotape (VHS, SuperVHS, and MiniDV formats are acceptable).

- Budget. The budget must specify the proposed expenditures. It should indicate what resources are being requested (e.g., personnel, specialized software, travel, fees) and any in-kind resources being provided by the campus. Listing of personnel should include their roles on the project and the number of hours estimated.

- Biographical information. Summarize briefly what experience and education qualify the proposer (and other project staff) to conduct the project. Total biographical information for all participants may not exceed two pages.

Review Process

TIGERS proposals will be reviewed by a panel consisting of members of the CATS Executive Council, representatives from both ITAC and DAT, the CATS Program Manager and the Director of the CSU Center for Distributed Learning. Reviewers will perform an initial evaluation of all proposals and will then discuss the proposals and formulate recommendations. Preference will be given to projects that have early start and delivery dates. Proposers may be asked to confer with the review panel to discuss their proposals and answer questions.

The review panel's recommendations may involve a revision of a project scope and/or budget, which would be discussed with the proposer before final awards are made.

Proposers of projects recommended for funding will be contacted by telephone by October 27, 2006.

Questions may be addressed to Abbe Altman, CSU Center for Distributed Learning, at 707.664.4341 or email: abbe@cdl.edu.